

**C. BHATTACHARYYA & ASSOCIATES**  
CHARTERED ACCOUNTANTS

29, Rajdanga Main Road,  
Flat-2C, 2<sup>nd</sup> floor  
Kolkata- 700 107  
e-mail-cbassociates13@gmail.com  
Mob- 9051838676

TO  
THE CHAIRMAN,  
TAKI MUNICIPALITY,  
TAKI NORTH 24 PARAGANAS,  
WEST BENGAL

Sir,

We have conducted the Internal Audit of **TAKI MUNICIPALITY** for the year 2015-16, as per the terms of reference vide work order no. 391/TM date 03.07.2018, Our report in respect of same has been submitted incorporating our observations, suggestions and other facts and figures in detail. The scope of the internal audit was checking the efficiency & effectiveness of the internal control and verification of related records on test check basis.

Further we have given recommendations for rectifying/strengthening the internal control systems which is appended in attached annexure. We believe that the given recommendations shall improve the existing controls.

We thank the management for their cooperation in conduct of this Audit. Should there be any clarifications the management is free to revert it to us.

With regard.

Thanking you.

Yours Faithfully

For **C. Bhattacharyya & Associates.**

Chartered Accountants

FRN 327170E



10.09.2018



(C. Bhattacharyya)

Partner

M.No-067059

*Certified to be true*

  
20.9.18  
Executive Officer  
TAKI MUNICIPALITY

  
20/09/18  
Chairman  
TAKI MUNICIPALITY

21. During course of our Audit the Municipality has submitted the total Receipts (both revenue & capital ) of the ULB for the year 2015-2016. The details of the same are summarized as follows :

SL NO	HEAD OF INCOME	AMOUNT(Rs. In Lakh)
	<b>Total Receipts [A+B]</b>	<b>1,303.68</b>
<b>A</b>	<b>Revenue Receipts (1+2+3)</b>	<b>856.60</b>
<b>1</b>	<b>Own source revenue (X+Y)</b>	<b>129.94</b>
<b>X</b>	<b>Tax Revenue</b>	<b>15.35</b>
i)	Property tax	15.25
ii)	Other tax (levied and collected by municipal body)	0.10
<b>Y</b>	<b>Non Tax Revenue</b>	<b>114.59</b>
i)	Fees & fines	36.78
ii)	User Charges	7.60
iii)	Other non-tax revenue (levied and collected by municipal body)	70.21
<b>2</b>	<b>Other Revenue Receipts</b>	<b>0.23</b>
i)	Income from interest/investments	0.23
ii)	Other Revenue income	
<b>3</b>	<b>Transfer Grant &amp; Assigned Revenue</b>	<b>726.43</b>
i)	State Assigned Revenue	22.90
ii)	State Finance Commission (SFC) Grants/Devolution	57.62
iii)	Octroi compensation	
iv)	Other State Government Transfers	271.40
v)	Central Finance Commission (CFC) Grant	81.82
vi)	Other Central Government Transfers	292.69
vii)	Others	
<b>B</b>	<b>Capital Receipts</b>	<b>447.08</b>
	Sale of Municipal Fixed Assets (If any)	
	Loans (from State Govt. or Banks etc.)	
	State Capital Account Grant (under State Schemes etc.)	125.73
	Central Capital Account Grant (under Central Schemes etc.)	260.70
	Other Capital Receipts	60.65

For C. Bhattacharyya & Associates.

Chartered Accountants

FRN 327170E



10.09.2018



(C. Bhattacharyya)

Partner

M.No-067059

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Executive Officer  
TAKI MUNICIPALITY

  
Chairman  
TAKI MUNICIPALITY



22. During course of our Audit the Municipality has submitted the total Expenditure (both revenue & capital ) of the ULB for the year 2015-2016. The details of the same are summarized as follows :

SL NO	HEAD OF EXPENDITURE	AMOUNT(Rs. In Lakh)
	<b>Total Expenditure [A+B]</b>	<b>1,369.55</b>
<b>A</b>	<b>Revenue Expenditure</b>	<b>590.26</b>
i)	Administrative Expenditure, Establishment Expenditure	272.04
ii)	Operation and Maintenance	61.54
iii)	Interest on Loan paid during the year	
iv)	Any other revenue expenditure not covered under i), ii) & iii)	256.68
<b>B</b>	<b>Capital Expenditure</b>	<b>779.29</b>
i)	All developmental works under Central/State specific schemes	696.73
ii)	Loan Repayments (Principal Amount)	
iii)	Other Capital expenditure	82.56

For C. Bhattacharyya & Associates.

Chartered Accountants

FRN 327170E



16.09.2018



(C. Bhattacharyya)

Partner

M.No-067059

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20/9/18  
Executive Officer  
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TO  
THE CHAIRMAN,  
TAKI MUNICIPALITY,  
TAKI NORTH 24 PARAGANAS,  
WEST BENGAL

Sir,

We have conducted the Internal Audit of **TAKI MUNICIPALITY** for the year 2016-17, as per the terms of reference vide work order no. 391/TM date 03.07.2018, Our report in respect of same has been submitted incorporating our observations, suggestions and other facts and figures in detail. The scope of the internal audit was checking the efficiency & effectiveness of the internal control and verification of related records on test check basis.

Further we have given recommendations for rectifying/strengthening the internal control systems which is appended in attached annexure. We believe that the given recommendations shall improve the existing controls.

We thank the management for their cooperation in conduct of this Audit. Should there be any clarifications the management is free to revert it to us.

With regard.

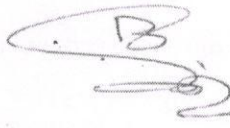
Thanking you.

Yours Faithfully

For C. Bhattacharyya & Associates.

Chartered Accountants

FRN 327170E

  
10.09.2018



(C. Bhattacharyya)

Partner

M.No-067059

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20/09/18  
Executive Officer  
TAKI MUNICIPALITY

  
20/09/18  
Chairman  
TAKI MUNICIPALITY



21. During course of our Audit the Municipality has submitted the total Receipts (both revenue & capital ) of the ULB for the year 2016-2017. The details of the same are summarized as follows :

SL NO	HEAD OF INCOME	AMOUNT(Rs. In Lakh)
	<b>Total Receipts [A+B]</b>	<b>1,579.98</b>
<b>A</b>	<b>Revenue Receipts (1+2+3)</b>	<b>969.11</b>
<b>1</b>	<b>Own source revenue (X+Y)</b>	<b>145.82</b>
<b>X</b>	<b>Tax Revenue</b>	<b>15.58</b>
i)	Property tax	15.40
ii)	Other tax (levied and collected by municipal body)	0.18
<b>Y</b>	<b>Non Tax Revenue</b>	<b>130.24</b>
i)	Fees & fines	34.79
ii)	User Charges	7.19
iii)	Other non-tax revenue (levied and collected by municipal body)	88.26
<b>2</b>	<b>Other Revenue Receipts</b>	<b>0.20</b>
i)	Income from interest/investments	0.20
ii)	Other Revenue income	
<b>3</b>	<b>Transfer Grant &amp; Assigned Revenue</b>	<b>823.09</b>
i)	State Assigned Revenue	10.57
ii)	State Finance Commission (SFC) Grants/Devolution	53.67
iii)	Octroi compensation	
iv)	Other State Government Transfers	248.92
v)	Central Finance Commission (CFC) Grant	178.38
vi)	Other Central Government Transfers	331.55
vii)	Others	
<b>B</b>	<b>Capital Receipts</b>	<b>610.87</b>
	Sale of Municipal Fixed Assets (If any)	
	Loans (from State Govt. or Banks etc.)	8.88
	State Capital Account Grant (under State Schemes etc.)	29.40
	Central Capital Account Grant (under Central Schemes etc.)	568.27
	Other Capital Receipts	4.32

For C. Bhattacharyya & Associates.

Chartered Accountants

FRN 327170E



10.09.2018



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(C. Bhattacharyya)

Partner

M.No-067059

  
20/09/18  
Executive Officer  
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20/09/18  
Chairman  
TAKI MUNICIPALITY

22. During course of our Audit the Municipality has submitted the total Expenditure (both revenue & capital ) of the ULB for the year 2016-2017. The details of the same are summarized as follows :

SL NO	HEAD OF EXPENDITURE	AMOUNT(Rs. In Lakh)
	<b>Total Expenditure [A+B]</b>	<b>1,453.09</b>
<b>A</b>	<b>Revenue Expenditure</b>	<b>667.22</b>
i)	Administrative Expenditure, Establishment Expenditure	318.33
ii)	Operation and Maintenance	83.52
iii)	Interest on Loan paid during the year	
iv)	Any other revenue expenditure not covered under i), ii) & iii)	265.37
<b>B</b>	<b>Capital Expenditure</b>	<b>785.87</b>
i)	All developmental works under Central/State specific schemes	752.90
ii)	Loan Repayments (Principal Amount)	
iii)	Other Capital expenditure	32.97

For C. Bhattacharyya & Associates.

Chartered Accountants

FRN 327170E

*(Signature)*

10.09.2018



(C. Bhattacharyya)

Partner

M.No-067059

*Certified to be true*

*(Signature)*  
20.9.18  
Executive Officer  
TAKI MUNICIPALITY

*(Signature)*  
25/9/18  
Chairman  
TAKI MUNICIPALITY



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Mob- 9051838676

TO  
THE CHAIRMAN,  
TAKI MUNICIPALITY,  
TAKI NORTH 24 PARAGANAS,  
WEST BENGAL

Sir,

We have conducted the Internal Audit of **TAKI MUNICIPALITY** for the year 2017-18, as per the terms of reference vide work order no. 902/TM date 03.10.2018, Our report in respect of same has been submitted incorporating our observations, suggestions and other facts and figures in detail. The scope of the internal audit was checking the efficiency & effectiveness of the internal control and verification of related records on test check basis.

Further we have given recommendations for rectifying/strengthening the internal control systems which is appended in attached annexure. We believe that the given recommendations shall improve the existing controls.

We thank the management for their cooperation in conduct of this Audit. Should there be any clarifications the management is free to revert it to us.

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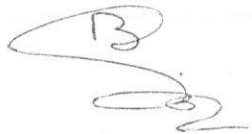
Thanking you.

Yours Faithfully

For C. Bhattacharyya & Associates.

Chartered Accountants

FRN 327170E



07.12.2018

(C. Bhattacharyya)


Partner


M.No-067059

1

Certified to be true

  
Finance Officer  
TAKI MUNICIPALITY

  
Executive Officer  
TAKI MUNICIPALITY

  
Chairman  
TAKI MUNICIPALITY

23. During course of our Audit the Municipality has submitted the total Receipts (both revenue & capital) of the ULB for the year 2017-2018. The details of the same are summarized as follows :

SL NO	HEAD OF INCOME	AMOUNT(Rs. In Lakh)
	<b>Total Receipts [A+B]</b>	
<b>A</b>	<b>Revenue Receipts (1+2+3)</b>	<b>1,719.64</b>
<b>1</b>	<b>Own source revenue (X+Y)</b>	<b>1,164.76</b>
<b>X</b>	<b>Tax Revenue</b>	<b>163.52</b>
i)	Property tax	21.23
ii)	Other tax (levied and collected by municipal body)	16.11
<b>Y</b>	<b>Non Tax Revenue</b>	<b>5.12</b>
i)	Fees & fines	142.29
ii)	User Charges	44.49
iii)	Other non-tax revenue (levied and collected by municipal body)	7.48
<b>2</b>	<b>Other Revenue Receipts</b>	<b>90.32</b>
i)	Income from interest/investments	0.22
ii)	Other Revenue income	0.22
<b>3</b>	<b>Transfer Grant &amp; Assigned Revenue</b>	
i)	State Assigned Revenue	1,001.02
ii)	State Finance Commission (SFC) Grants/Devolution	28.54
iii)	Octroi compensation	34.48
iv)	Other State Government Transfers	
v)	Central Finance Commission (CFC) Grant	258.41
vi)	Other Central Government Transfers	348.19
vii)	Others	331.40
<b>B</b>	<b>Capital Receipts</b>	
	Sale of Municipal Fixed Assets (If any)	554.88
	Loans (from State Govt. or Banks etc.)	
	State Capital Account Grant (under State Schemes etc.)	235.52
	Central Capital Account Grant (under Central Schemes etc.)	304.19
	Other Capital Receipts	15.17



Certified to be true

*[Signature]*  
Finance Officer  
TAKI MUNICIPALITY

*[Signature]*  
Executive Officer  
TAKI MUNICIPALITY

*[Signature]*  
Chairman  
TAKI MUNICIPALITY



24. During course of our Audit the Municipality has submitted the total Expenditure (both revenue & capital ) of the ULB for the year 2017-2018. The details of the same are summarized as follows :

SL NO	HEAD OF EXPENDITURE	AMOUNT(Rs. In Lakh)
	<b>Total Expenditure [A+B]</b>	<b>1,554.12</b>
<b>A</b>	<b>Revenue Expenditure</b>	<b>697.73</b>
i)	Administrative Expenditure, Establishment Expenditure	334.96
ii)	Operation and Maintenance	49.34
iii)	Interest on Loan paid during the year	
iv)	Any other revenue expenditure not covered under i), ii) & iii)	313.43
<b>B</b>	<b>Capital Expenditure</b>	<b>856.39</b>
i)	All developmental works under Central/State specific schemes	846.39
ii)	Loan Repayments (Principal Amount)	
iii)	Other Capital expenditure	10.00



certified to be true

*[Signature]*  
Finance Officer  
TAKI MUNICIPALITY

*[Signature]*  
Executive Officer  
TAKI MUNICIPALITY

*[Signature]*  
Chairman  
TAKI MUNICIPALITY

# OFFICE OF THE MUNICIPAL COUNCILLORS OF TAKI

P.O. : TAKI \* DIST. : NORTH 24 PARGANAS  
URL : WWW.takimunicipality.in E-mail : cmofm@gmail.com

No. 567/TM

Dated, Taki ..... 26/08/2019

From : *Sri Somenath Mukherjee*  
Chairman  
Taki Municipality

## TO WHOM IT MAY CONCERN

We do hereby certify that the Annual Financial Statement Taki Municipality for the year 2018-2019 is still un-audited and the summary of Income & Expenditure (both Revenue & Capital) as extracted from the unaudited Annual Financial Results for the year 2018-2019 of Taki Municipality is annexed below.

### A. Current Year Income (Revenue & Capital) :-

SL NO	HEAD OF INCOME	AMOUNT(Rs. In Lakh)
	<b>Total Receipts [A+B]</b>	<b>1937.87</b>
<b>A</b>	<b>Revenue Receipts (1+2+3)</b>	<b>1242.28</b>
<b>1</b>	<b>Own source revenue (X+Y)</b>	<b>132.74</b>
<b>X</b>	<b>Tax Revenue</b>	<b>22.27</b>
i)	Property tax	17.86
ii)	Other tax (levied and collected by municipal body)	4.41
<b>Y</b>	<b>Non Tax Revenue</b>	<b>110.47</b>
i)	Fees & fines	28.32
ii)	User Charges	6.97
iii)	Other non-tax revenue (levied and collected by municipal body)	75.18
<b>2</b>	<b>Other Revenue Receipts</b>	<b>0.22</b>
i)	Income from interest/investments	0.22
ii)	Other Revenue income	0.00
<b>3</b>	<b>Transfer Grant &amp; Assigned Revenue</b>	<b>1109.32</b>
i)	State Assigned Revenue	28.35
ii)	State Finance Commission (SFC) Grants/Devolution	38.61
iii)	Octroi compensation	0.00
iv)	Other State Government Transfers	336.22
v)	Central Finance Commission (CFC) Grant	437.14
vi)	Other Central Government Transfers	269.00
vii)	Others	0.00
<b>B</b>	<b>Capital Receipts</b>	<b>695.59</b>
	Sale of Municipal Fixed Assets (If any)	0.00
	Loans (from State Govt. or Banks etc.)	0.00
	State Capital Account Grant (under State Schemes etc.)	71.95
	Central Capital Account Grant (under Central Schemes etc.)	618.55
	Other Capital Receipts	5.09



*[Signature]*  
Finance Officer  
TAKI MUNICIPALITY

*[Signature]*  
Executive Officer  
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*[Signature]*  
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URL : WWW.takimunicipality.in E-mail : cmofm@gmail.com

No. 567/TM

Dated, Taki ..... 26 / 08 / 2019

From : *Sri Somenath Mukherjee*  
Chairman  
Taki Municipality

## B. Current year Expenditure (Revenue & Capital) :-

SL NO	HEAD OF EXPENDITURE	AMOUNT(Rs. In Lakh)
	Total Expenditure [A+B]	1878.92
<b>A</b>	<b>Revenue Expenditure</b>	<b>823.45</b>
i)	Administrative Expenditure, Establishment Expenditure	394.32
ii)	Operation and Maintenance	95.10
iii)	Interest on Loan paid during the year	0.57
iv)	Any other revenue expenditure not covered under i), ii) & iii)	333.46
<b>B</b>	<b>Capital Expenditure</b>	<b>1055.47</b>
i)	All developmental works under Central/State specific schemes	883.49
ii)	Loan Repayments (Principal Amount)	1.68
iii)	Other Capital expenditure	170.30



*[Signature]*  
Finance Officer  
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*[Signature]*  
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*[Signature]*  
Chairman  
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